



Recommendation for Action

File #: 19-3447, **Agenda Item #:** 39.

12/5/2019

Posting Language

Authorize negotiation and execution of a multi-term cooperative contract with Chastang Enterprises, Inc. D/B/A Chastang Ford, to provide Autocar original equipment manufacturer parts, for up to three years for a total contract amount not to exceed \$225,174.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$62,548 is available in the Fiscal Year 2019-2020 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple vendors within this cooperative purchasing program were reviewed however no others offer these goods. The Purchasing Office has determined this contractor best meets the needs of the department to provide the goods required at the best value for the City.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to John Hilbun, at 512-974-1054 or john.hilbun@austintexas.gov <<mailto:john.hilbun@austintexas.gov>>.

Council Committee, Boards and Commission Action:

Additional Backup Information:

The contract is for the supply of original equipment manufacturer (OEM) parts used by the City's service technicians for City vehicles. The City currently has 64 Autocar vehicles in the fleet inventory with Austin Resource Recovery as the main user for this type of vehicle.

The Texas Local Government Purchasing Cooperative, administered by the Texas Association of School Boards, Inc. (BuyBoard) cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a

streamlined cooperative purchasing program.

This contract replaced a contract which expired November 30, 2019. The requested authorization amount was determined using departmental estimates based on historical spend and will allow for a small annual growth for parts associated with aging vehicles and future vehicle acquisitions. This contractor is the current provider of these goods.

The contract is necessary to supply City service centers with a reliable supply of OEM parts which will minimize delays in maintenance and repairs for Autocar vehicles. If the City is unable to secure a contract, the City will be forced to procure these products on an as needed basis which may result in higher prices, higher operational costs, and increased vehicle downtime.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$ 75,058
Optional Extension 1	1 yr.	\$ 75,058
Optional Extension 2	1 yr.	\$ 75,058
TOTAL	3 yrs.	\$225,174

Note: Contract Authorization amounts are based on the City's estimated annual usage.